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To: The Chair and Members  
of the Mid Devon  
Highways and Traffic  
Orders Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

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Date: 19 July 2023

Contact: Fred Whitehouse, 01392 381362

Email: [fred.whitehouse@devon.gov.uk](mailto:fred.whitehouse@devon.gov.uk)

**MID DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE**

Thursday, 27th July, 2023

A meeting of the Mid Devon Highways and Traffic Orders Committee is to be held on the above date at 10.30 am at Mid Devon District Council, Phoenix House, Tiverton EX16 6PP to consider the following matters.

Donna Manson  
Chief Executive

**A G E N D A**

**PART I - OPEN COMMITTEE**

1 Election of Chair and Vice Chair

(NB: In accordance with the County Council's Constitution, the Chair and Vice-Chair must be County Councillors)

2 Apologies for Absence

3 Minutes (Pages 1 - 4)

Minutes of the meeting held on 17 March 2023, attached.

4 Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

5 Bus Users and Stakeholders (BUS) Forum

Update from Committee representative

**MATTERS FOR DECISION**

6 Local Waiting Restriction Programme (Pages 5 - 14)

Director of Climate Change, Environment and Transport (CET/23/58)

*Electoral Divisions(s): All in Mid Devon*

7 Action Taken Under Delegated Powers (Pages 15 - 16)

Director of Climate Change, Environment and Transport (CET/23/59)

*Electoral Divisions(s): Cullompton &  
Bradninch; Tiverton East; Willand &  
Uffculme*

**STANDING ITEMS**

8 Petitions/Parking Policy Reviews

[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's [Petition Scheme](#).]

9 Items for Future Meetings

**MATTERS FOR INFORMATION**

10 Dates for Future HATOC Meetings

The following dates have been agreed:

24 October 2023 and 29 February 2024

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC  
AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE  
DISCLOSED**

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Agenda Items and Attendance of District & Town/Parish Councillors

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee. For further information please contact the relevant Clerk.

## **MEETINGS INFORMATION AND NOTES FOR VISITORS**

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### **Committee Terms of Reference**

For the terms of reference for any Committee, please [visit the Committee page](#) on the website and click on the name of the Committee. Under purpose of Committee, the terms of reference will be listed. Terms of reference for all Committees are also detailed within Section 3b of [the Council's Constitution](#).

### **Access to Information**

Any person wishing to inspect any minutes, reports or background papers relating to an item on the agenda should contact the Clerk of the Meeting. To find this, [visit the Committee page](#) on the website and find the Committee. Under contact information (at the bottom of the page) the Clerk's name and contact details will be present. All [agenda, reports and minutes of any Committee are published on the Website](#)

### **Public Participation**

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In relation to Highways and Traffic Orders Committees, any member of the District Council or a Town or Parish Councillor for the area covered by the HATOC who is not a member of the Committee, may attend and speak to any item on the Agenda with the consent of the Committee, having given 24 hours' notice.

### **Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of any meeting may be recorded and / or broadcasted live, apart from any confidential items which may need to be considered in the absence of the press and public. For more information [go to our webcasting pages](#)

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Filming must be done as unobtrusively as possible without additional lighting; focusing only on those actively participating in the meeting and having regard to the wishes of others present who may not wish to be filmed. Anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance.

Members of the public may also use social media to report on proceedings.

### **Declarations of Interest for Members of the Council**

It is to be noted that Members of the Council must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

### **WiFi**

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### **Fire**

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Contact Main Reception (Extension 2504) for a trained first aider.

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### **Alternative Formats**

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**Induction Loop available**





## MID DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

17 March 2023

### Present:-

Councillors J Berry (Chair), R Chesterton and C Slade

### Apologies:-

Councillors R Radford, F Letch MBE, M Squires and E Brookes-Hocking

### Members attending in accordance with Standing Order 25

Councillor G Barnell

\* 27

### Minutes

**RESOLVED** that the minutes of the meeting held on 28 November 2022 be signed as a correct record.

\* 28

### Items Requiring Urgent Attention

There was no item raised as a matter of urgency.

29

### Traffic Sensitive Routes Review

The committee considered the report of the Director of Climate Change, Environment and Transport (CET/23/2) on the Traffic Sensitive Streets Review 2023.

It was explained that Devon County Council had a statutory duty to co-ordinate works activities on the road network which included the power to designate certain streets as 'traffic sensitive.' This designation allows works on a road to be better regulated to ensure freer flow of traffic. It was considered likely following the consultation that changes to legal powers would follow and some roads within Devon would be undesignated as 'traffic sensitive.'

Statutory consultation was proposed for April 2023 to include consultation with County Councillors. Members requested that information on what roads were designated as 'traffic sensitive' within their wards be circulated by officers.

Members noted the report.

\* 30

### Bus Users and Stakeholders (BUS) Forum

The Committee noted the establishment of the Bus Users and Stakeholders (BUS) Forum by the Devon Bus Enhanced Partnership Board under the new

# Agenda Item 3

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MID DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

17/03/23

Enhanced Partnership arrangements (more information on the Travel Devon website: [DevonBus Enhanced Partnership - Travel Devon](#))

**RESOLVED** that Councillor R Chesterton be appointed to the Bus Users and Stakeholders (BUS) Forum as this Committee's representative.

\* **31**      **Speed limits on the A377**

(Councillor G Barnell attended in accordance with Standing Order 25 and spoke to this item.)

Members received an update on progress since the last meeting of this committee on the A377 in which it was recommended that the SCARF process be utilised.

Officers explained that surveys had been undertaken at three locations on the A377 and had been passed on to a specialist for review.

Members noted the update.

\* **32**      **Newton St Cyres New School - Speed Limit and Road Signage**

(In accordance with Standing Order 23(2), Councillor F Letch had requested that the Committee consider this matter.)

(Councillor G Barnell attended in accordance with Standing Order 25 and spoke to this item.)

This had been raised due to concern regarding road usage around Newton St Cyres Primary School on Station Road, in particular the volume of traffic, both moving and parked and its impact on visibility and potential safety.

Officers were willing to assess the potential use of wig-wag lights to warn road users regarding the presence of the school, as they agreed that the presence of a school at that location was inconspicuous. They also advised that any proposed waiting restrictions would have to follow the formal Local Waiting Restriction Programme process.

\* **33**      **Delegated Powers**

Members received the report of the Director of Climate Change, Environment and Transport (CET23/23) which advised on traffic orders progressed since the last meeting of this committee, with such actions taken under delegated powers.

Members noted the report.



\* 34 **Petitions/Parking Policy Reviews**

There was no current petition for a parking review from a member of the public relating to Mid Devon.

\* 35 **Items for Future Meetings**

There were no items raised for consideration at future meetings.

\* 36 **Dates for Future HATOC Meetings**

Dates for future meetings were noted as:

27 July 2023

24 October 2023

29 February 2024

**NOTES:**

1. *Minutes should always be read in association with any Reports for a complete record.*
2. *If the meeting has been webcast, it will be available to view on the [webcasting site](#) for up to 12 months from the date of the meeting*

\* **DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 10.47 am

# Agenda Item 3

CET/23/58  
Mid Devon Highways and Traffic Orders Committee  
27 July 2023

## Local Waiting Restriction Programme

### Report of the Director of Climate Change, Environment and Transport

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Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

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#### **1) Recommendation**

That the Committee be asked to:

- (a) note the work on the local waiting restriction programme; and
- (b) agree the recommendations contained in Appendix 2 to this report.

#### **2) Background**

In October 2022, a list of requests for new or amended waiting restrictions for the area was collated by the council. These requests have been considered by officers and proposals drafted. Officers have consulted the relevant local County Councillors and Chair/Vice Chair before they were advertised from 9 May until 2 June 2023.

A summary of the proposals advertised can be found in Appendix 1 and the associated plans have been attached as supplementary information to this report.

#### **3) Consultations/Representations**

Details of the objections received to these proposals, and the County Council's response are shown in Appendix 2 to this report.

Following advertisement:

- Proposals which did not attract objections will be implemented.
- Proposals that received objections are detailed in Appendix 2 to this report with recommendations for each location.

#### **4) Strategic Plan**

The restrictions proposed support the priorities in the Strategic Plan as they aim to improve road safety to improve health and wellbeing and to better manage traffic and parking in the areas to respond to the climate emergency and support sustainable economic recovery.

# Agenda Item 6

## **5) Financial Considerations**

The total costs of the scheme will be funded from the Minor Traffic Management Improvements budget, funded by Local Transport Plan grant.

There is a cost to the Council in advertising a new Traffic Order for each Committee Area, this will be approximately £1,500. In addition, the costs of any changes to signing or lining will be attributed to that Order.

## **6) Legal Considerations**

The lawful implications and consequences of the proposal have been considered and taken into account in the preparation of this report.

When making a Traffic Regulation Order it is the County Council's responsibility to ensure that all relevant legislation is complied with. This includes Section 122 of the Road Traffic Regulation Act 1984 that states that it is the duty of a local authority, so far as practicable, secures the expeditious, convenient and safe movement of traffic and provision of parking facilities. It is considered that the proposals comply with Section 122 of the Act as they practically secure the safe and expeditious movement of traffic.

## **7) Environmental Impact Considerations (Including Climate Change, Sustainability and Socio-economic)**

The proposals are intended to rationalise on street parking and improve mobility and access within the district and are designed to:

- Enable enforcement to be undertaken efficiently.
- Encourage commuters to make more sustainable travel choices e.g. Car Share, Public Transport, Walking and Cycling.
- Assist pedestrians and other vulnerable road users in crossing the highway.

The Environmental effects of the scheme are therefore positive.

## **8) Equality Considerations**

There are not considered to be any equality issues associated with the proposals. The impact will therefore be neutral.

## **9) Risk Management Considerations**

No risks have been identified.

## **10) Summary/Conclusions/Reasons for Recommendations**

The proposals rationalise existing parking arrangements within the HATOC area by:

- Enabling enforcement to be undertaken efficiently.
- Encouraging those working in the town to make more sustainable travel choices e.g. Car Share, Public Transport, Walking and Cycling.
- Assist pedestrians and other vulnerable road users in crossing the highway.

The proposals contribute to the safe and expeditious movement of traffic in the area and therefore comply with Section 122 of the Road Traffic Regulation Act 1984.

**Meg Booth**

Director of Climate Change, Environment and Transport

**Electoral Divisions:** All in Mid Devon

**Local Government Act 1972: List of background papers**

Background Paper Nil

**Contact for enquiries:**

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Address: M8, Great Moor House, Bittern Road, Exeter

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sc/cr/Local Waiting Restriction Programme

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# Agenda Item 6

## Appendix 1 to CET/23/58

### Details of Proposals Advertised

Councillor	Plan Reference	Location	Parish/Town	Proposals	Statement of Reasons
Frank Letch	ENV6033-89	Churchill Drive	Crediton	Extend existing "No Waiting at Any Time" on West side of Churchill Drive from its junction with Alexandra Road to the "Advisory Disabled Bay".	To prevent obstructive parking.
Frank Letch	ENV6033-50	Church Street	Crediton	Replace "Access Protection Marking" at the entrance of Holy Cross Church to "No Waiting At Any Time".	To prevent obstructive parking.
Frank Letch	ENV6033-34	St Martins Lane	Crediton	Extend existing "No Waiting at Any Time" on the East side of St Martin's Lane, southward in front of the properties Dell Quay and Trebarwith and upgrade both "School Keep Clear (Advisory)" markings to "School Keep Clear (Mandatory)".	To prevent obstructive parking.
Richard Chesterton	ENV6033- 11	Bolham Lane	Bolham	Introduction of a Bus Bay outside of Bolham Primary School.	To prevent obstructive parking.

## Appendix 2 to CET/23/58

### Summary of Submissions

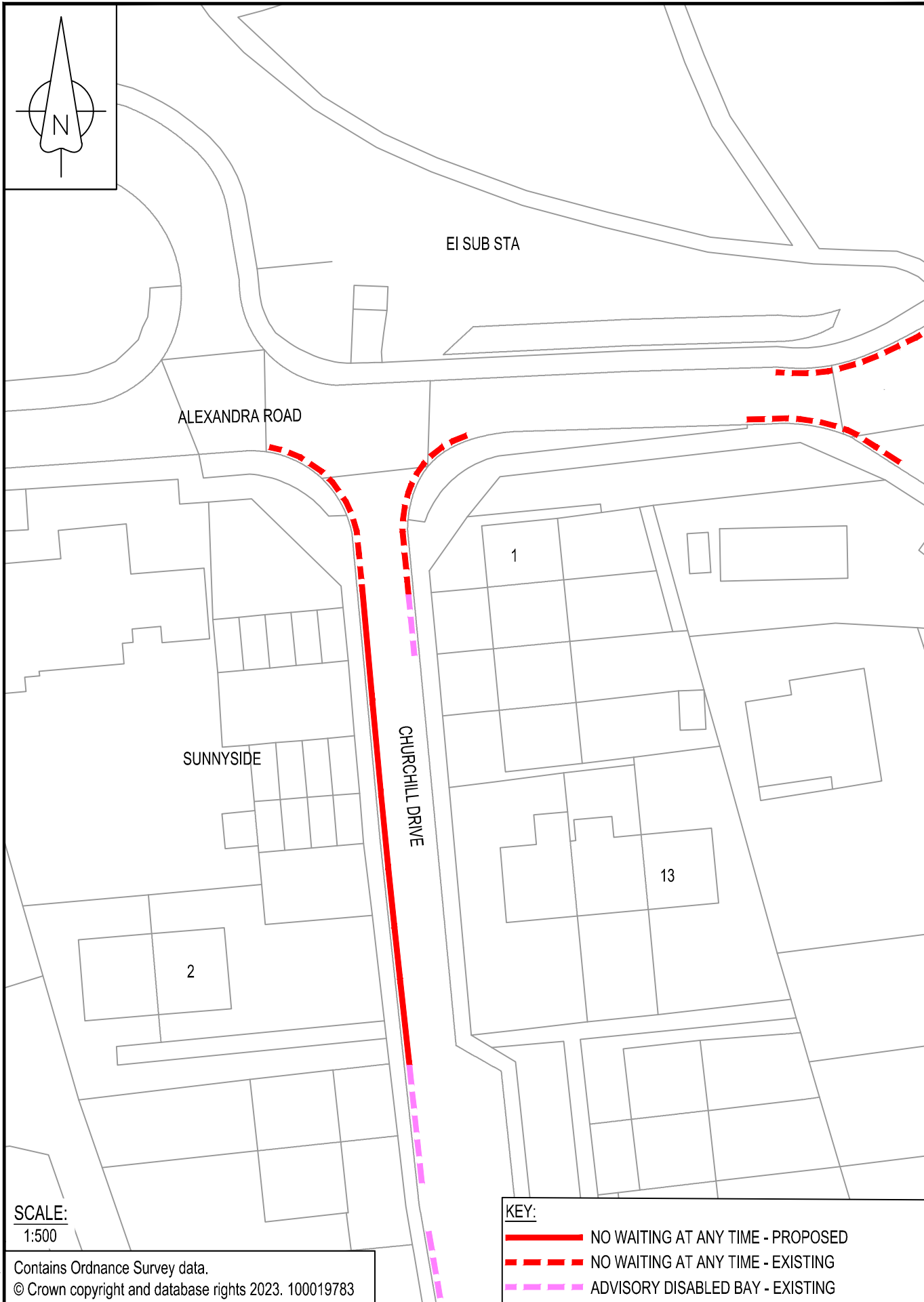
ENV6033-89 Churchill Drive, CREDITON 2 respondents – 1 resident of Churchill Drive and 1 response from Town Council	
Comments	Devon County Council Response
<p>2 respondents support proposals.</p> <p><b>Supporting arguments:</b></p> <ul style="list-style-type: none"> <li>Restricted road space is mainly due to non-residents parking.</li> <li>Resident states that non-residents do not consider emergency and refuse services needing access.</li> <li>Resident states access must already be difficult for emergency vehicles and refuse collectors, without cars being parked thoughtlessly.</li> </ul>	<p><b>Reason for Proposal:</b> Extend existing "No Waiting at Any Time" on West side of Churchill Drive from its junction with Alexandra Road to the "Advisory Disabled Bay" to prevent obstructive parking.</p> <p><b>Officer comments:</b> Support Noted.</p>
<p><b>Recommendation:</b> It is recommended that the proposals are implemented as advertised.</p>	

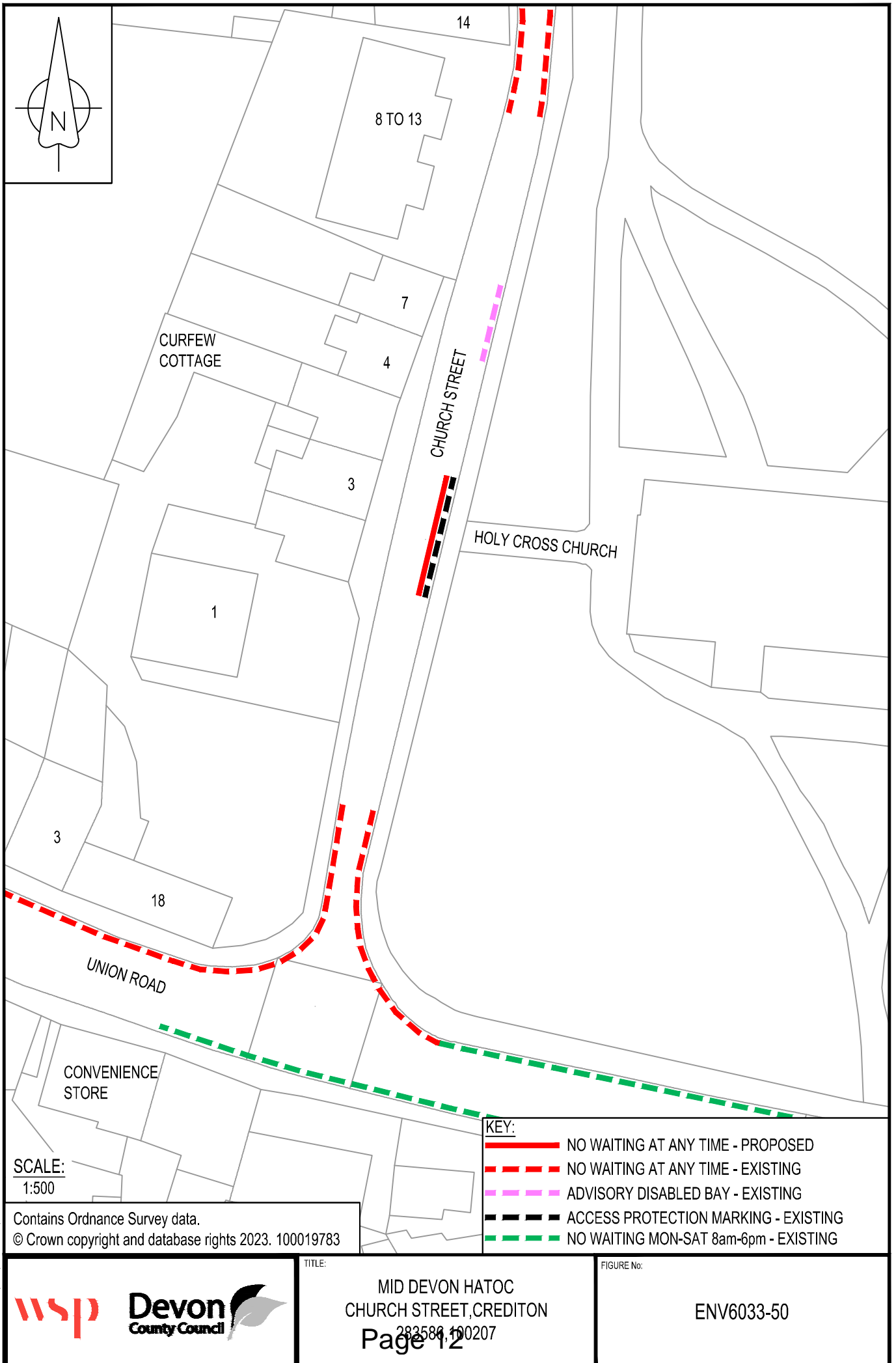
ENV6033-50 Church Street, CREDITON 2 respondents – 1 resident of Church Street and 1 response from Town Council	
Comments	Devon County Council Response
<p>1 respondent (Crediton Town Council) supports and 1 opposes the proposals.</p> <p><b>Objections:</b></p> <ul style="list-style-type: none"> <li>Church Street already has very limited parking capacity.</li> <li>Church Street has a high demand for parking.</li> <li>Resident states that there is a longstanding voluntary informal agreement concerning allowing space for Church events.</li> <li>The proposed area for parking restriction is not needed by the Church on a regular or a continual basis.</li> <li>Restrictions will make the parking situation worse.</li> <li>Restrictions would have no benefit to the Church or residents.</li> <li></li> </ul>	<p><b>Reason for Proposal:</b> Replace "Access Protection Marking" at the entrance of Holy Cross Church to "No Waiting At Any Time" to prevent obstructive parking.</p> <p><b>Officer comments:</b> Parking is only permitted at locations where it does not cause an obstruction to traffic and we have received reports of obstructive parking at this location.</p>
<p><b>Recommendation:</b> It is recommended that the proposals are implemented as advertised.</p>	

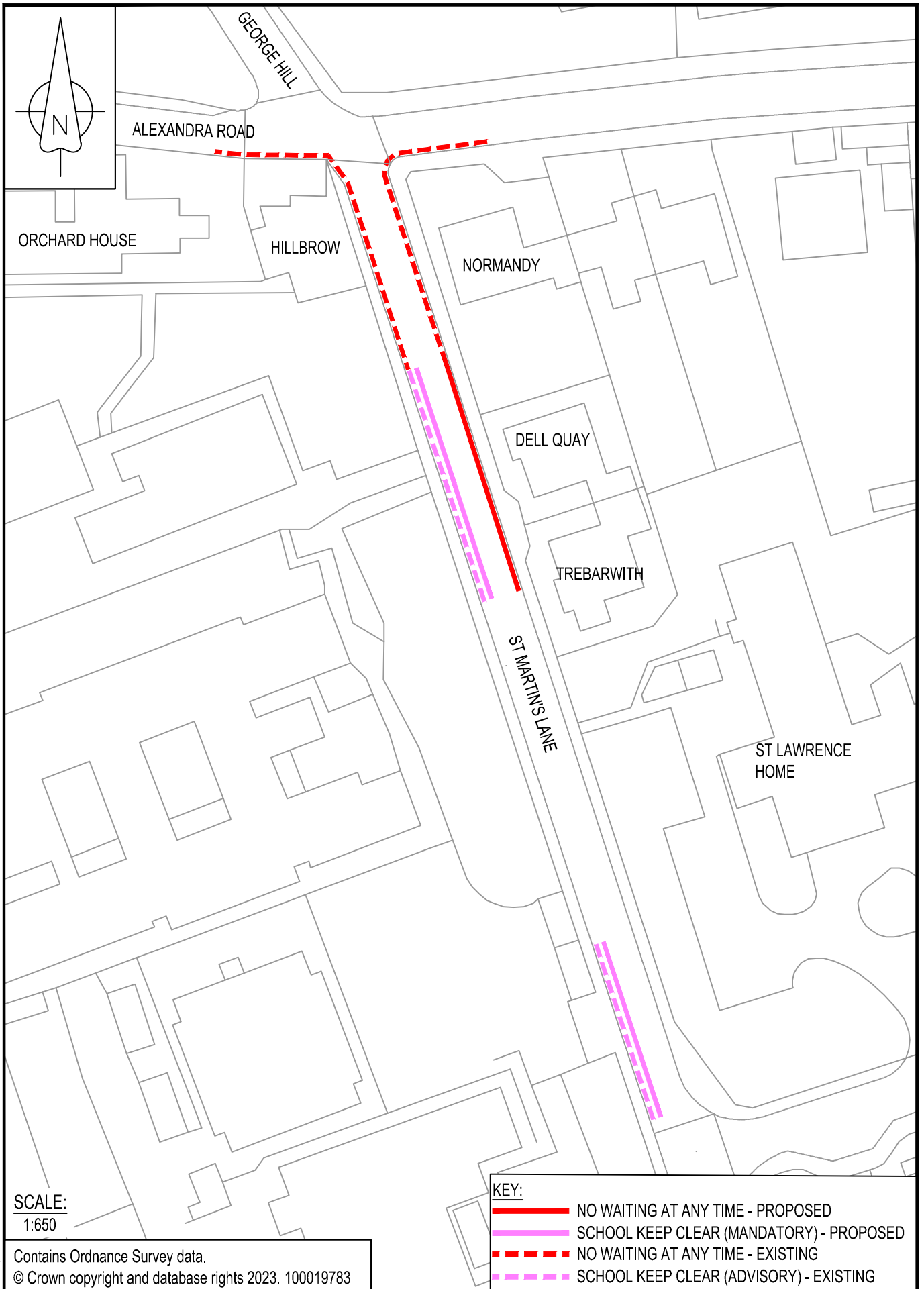
# Agenda Item 6

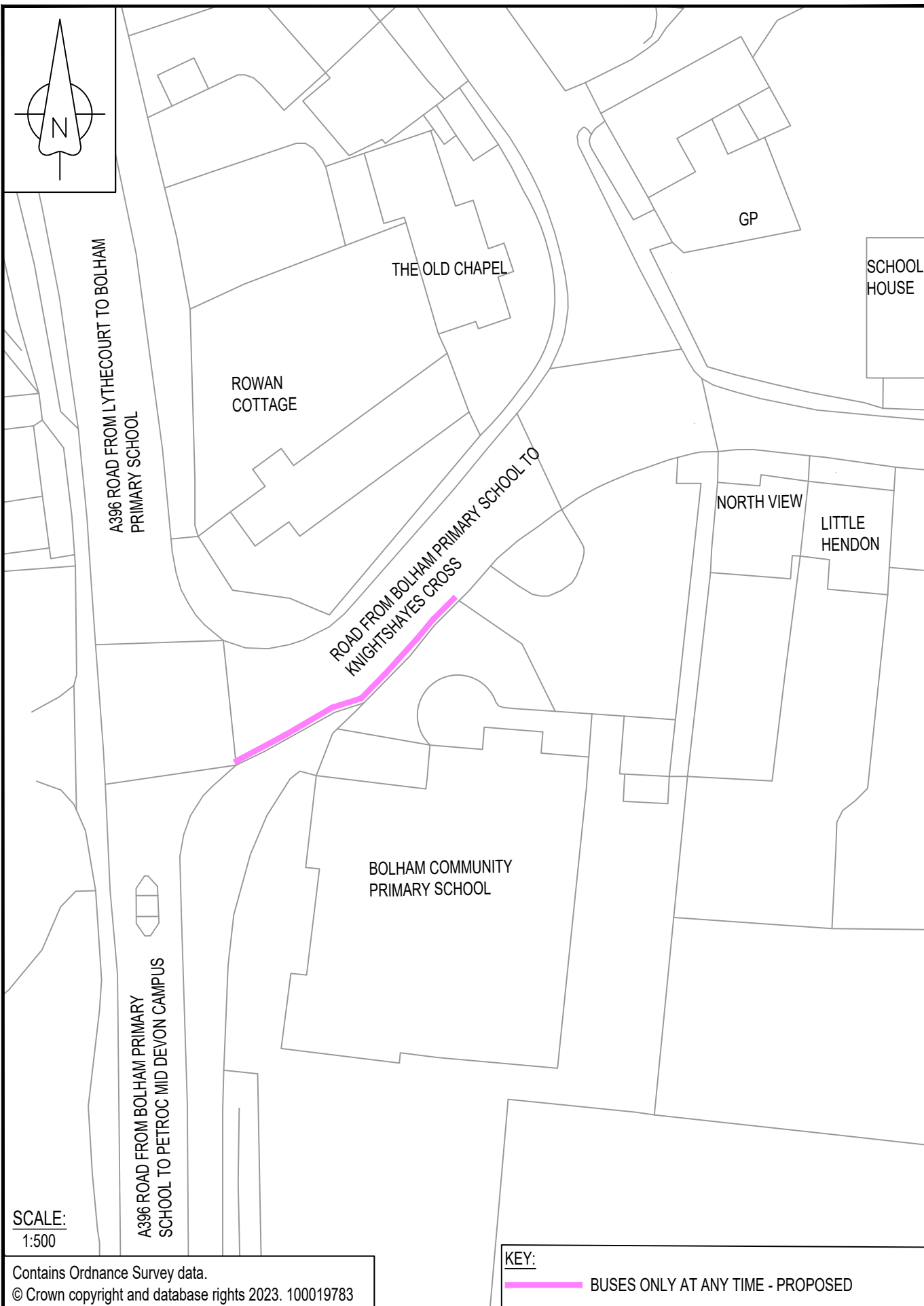
ENV6033-34 St Martins Lane, Crediton 1 respondent – 1 response from Town Council	
Comments	Devon County Council Response
<p>1 respondent support the proposals.</p> <p><b>Additional Info:</b></p> <ul style="list-style-type: none"><li>Respondent states that reducing carparking amenity will increase traffic speed along the lane.</li></ul>	<p><b>Reason for Proposal:</b> Extend existing "No Waiting at Any Time" on the East side of St Martin's Lane, southward in front of the properties Dell Quay and Trebarwith and upgrade both "School Keep Clear (Advisory)" markings to "School Keep Clear (Mandatory)" to prevent obstructive parking.</p> <p><b>Officer comments:</b> Support noted.</p>
<p><b>Recommendation:</b> It is recommended that the proposals are implemented as advertised.</p>	











CET/23/59  
Mid Devon Highways and Traffic Orders Committee  
27 July 2023

## Actions Taken Under Delegated Powers

### Report of the Director for Climate Change, Environment and Transport

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Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

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#### 1) Recommendation

It is recommended that the report be noted.

#### 2) Summary

In accordance with Minute \*4 of the Meeting of this Committee on 9 July 2021 this report details the actions taken in respect of traffic regulation orders under Delegated Powers since the last meeting.

#### 3) Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders have been progressed and where objections have been received, these have been dealt with by a consultation with the Chair and local County Councillors. Details of these matters are listed below.

Location	Proposal	Action
A361, Tiverton	Introduction of clearway on new slip road.	Traffic regulation order advertised and restrictions implemented following consultation with local member and HATOC Chair as no objections received.
Various Roads, Cullompton and Willand	Amendment to Weight Limit to allow vehicles on official National Highways diversion route.	Traffic regulation orders advertised, objections resolved and restrictions implemented following consultation with local member and Chair.

#### Meg Booth

Director of Climate Change, Environment and Transport

**Electoral Divisions:** Cullompton & Bradninch, Tiverton East and Willand & Uffculme

#### Local Government Act 1972: List of background papers

Background Paper Nil

#### Contact for enquiries:

Name: James Bench

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sc/cr/Actions Taken Under Delegated Powers 02 180723

